

LITTLETON VILLAGE METROPOLITAN DISTRICT NO. 2

405 Urban Street, Suite 310

Lakewood, CO 80228

Phone: 720-213-6621

<https://littletonvillagemd2.com/>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, October 15, 2024
TIME: 5:30 p.m. immediately following Annual Meeting
VIRTUAL: To Join Meeting Via Zoom:
<https://us02web.zoom.us/j/7636703470>
Meeting ID: 763 670 3470
To Join by phone: 1 (720) 707-2699
no participant code needed (press #)

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jim Bowlby, Jr	President	May, 2027
Zach Tedeschi	Secretary	May, 2027
Jose Briones-Siria	Treasurer	May, 2025
Thomas Browning	Assistant Secretary	May, 2025
Matthew Burton	Assistant Secretary	May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Confirm quorum, location of meeting, posting of meeting notice.
- C. Present disclosures of potential conflicts of interest.
- D. Discuss and consider approval of 2025 insurance renewal. Consider approval of documents needed to renew insurance coverage through the Colorado Special Districts Property and Liability Pool, Highstreet TCW Risk Management, Broker, and authorize membership renewal in the Special District Association.
- E. Discuss 2025 meeting dates and times (Quarterly Meetings on the 4th Wednesday of the month).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the July 16, 2024 Special Meeting, August 23, 2024 Special meeting and the October 3, 2024 Study Session (enclosures).
- B. Ratify approval of Agreement with Home Builder Services for trash removal services and Waste Hauling Services (enclosures).
- C. Review and consider approval of the proposal for irrigation controller installation (enclosure)

- D. Review and consider approval of the proposal for new shrubs and remove blue spruce (enclosure).
- E. Review and consider approval of the proposal for deep root nutrients (enclosure).
- F. Review and consider approval of the proposal for tree wrap (enclosure).
- G. Review and consider approval of the proposal for winter watering 2024 (enclosure).
- H. Review and consider approval of the proposal for winter watering 2025 (enclosure).
- I. Review and consider approval of the proposal for yearlong grub control in park (enclosure).

III. FINANCIAL MATTERS

- A. Ratify and approve Interim Claims, cash sheet and property tax schedule (enclosures).
- B. Review and consider acceptance of Financial Reports (to be distributed).
- C. Consider approval of an engagement letter with Wipfli LLP to prepare the 2024 Audit.
- D. Conduct public hearing to consider amendment of the 2024 Budget and consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- E. Conduct public hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Funds and Set Mill Levies (enclosures).
- F. Review and consider approval of Public Alliance 2025 Rate Schedule (enclosure).
- G. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

IV. MANAGEMENT MATTERS

- A. Manager Report (enclosure).
 - 1. Brightview Season Ending Summary.
 - 2. Irrigation Controller Installation Update (enclosure).
 - 3. Home Builder Services Update.
 - 4. Community Events.
 - a. Summer Solstice in the Park Event.
 - b. Movie Night Sponsored by AMLI and Parkside.
 - c. Fall Festival, October 12, 2024.
 - d. Dumpster Day.
 - e. Littleton – 3 Grants for Community Events.
 - 5. Norris Design – playground expansion design (to be distributed).
- B. Discuss condition of trees and shrubs, condition of new plantings, and warranty replacements.
- C. Review and consider approval of Landscape Services Agreement for 2025 Landscape Maintenance with BrightView (enclosure).
- D. Review and consider approval of 2024/2025 Master Snow Management Agreement with BrightView (enclosure).

V. LEGAL MATTERS

- A. Ratify approval of the Full Satisfaction and Termination of the Amended and Restated Funding and Reimbursement Agreement (by and between Littleton Village Metropolitan District No. 1 and WIP Littleton Village LLC) and one-time payment to WIP Littleton Village LLC in the amount of \$250,000 (enclosures).
- B. Consider 2025 Annual Administrative Resolution (enclosure).
- C. Consider a Resolution Calling the 2025 Regular District Election and Appointing a Designated Election Official (enclosure).
- D. Consider a Resolution Determining Not to Provide Workers' Compensation Insurance Coverage for Uncompensated Members of the Board of Directors

VI. OTHER BUSINESS

For Long Term Consideration

- A. Basketball/Pickleball Court
- B. Band Stand/Gazebo
- C. Park Bathroom
- D. Xeriscape

VII. PUBLIC COMMENT

- A. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

VIII. ADJOURNMENT

There are no more regular meetings scheduled for 2024.