

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LITTLETON VILLAGE METROPOLITAN DISTRICT NOS. 1-3
HELD
OCTOBER 23, 2018

A special meeting of the Board of Directors of the Littleton Village Metropolitan District Nos. 1-3 was held on October 23, 2018 at 5:30 p.m. at South Fellowship Church, 6560 South Broadway, Littleton, CO 80121. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Gardiner G. Hammond
Theodore E. Cox
Chrystia Losianovich
Holly Bundschu
Phil Cernanec

Also in attendance were:

Denise Denslow, Geol Scheirman & Thuy Dam; CliftonLarsonAllen
LLP ("CLA")
William Ankele & Trish Harris (via telephone); White Bear Ankele Tanaka
& Waldron

Lynn Christensen; Resident
Ray Johnson; Resident
Mike Bolsinger; Resident
Karma Dingman; Resident
Isabelle Wolfe; Resident

Call to Order/Declaration
of Quorum/Joint Meetings

The Boards of Directors of Littleton Village MD Nos. 1, 2 & 3 called the meeting to order at 5:50 p.m. and confirmed quorum was present.

The Boards of Directors of the Districts determined to hold joint meetings of the Districts and to prepare joint minutes of action taken by the Districts in such meetings. Unless otherwise noted herein, all official action reflected in these minutes shall be deemed to be the action of all Districts. Where necessary, action taken by an individual District will be so reflected in these minutes.

Director Qualifications
Conflicts of Interest /

The Boards were advised that pursuant to Colorado law, certain disclosures by the Boards' members may be required prior to taking

Reaffirmation of
Disclosures

official action at the meeting. The Boards reviewed the Agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

The Boards determined that participation by the directors with potential conflicts of interest was necessary to obtain a quorum or otherwise enable lawful action to occur.

Approval of
Consent Items

Review and Consider Approval of September 25, 2018 Special Board Meeting Minutes

Following review, upon a motion duly made by Director Hammond, seconded by Director Cox and, upon vote, unanimously carried, the Board approved the September 25th, 2018 special meeting minutes for District Nos 1&3, as presented.

Following review, upon a motion duly made by Director Bundschu, seconded by Director Losianovich and, upon vote, unanimously carried, the Board approved the September 25th, 2018 special meeting minutes for District No. 2, as presented.

Public Comments

Ms. Christensen informed the Board and the public of an Envision Littleton meeting happening within the community. She also requested safety reminders be sent to District residents regarding garages and cars being broken into throughout the community. Ms. Christensen also requested an update on commercial development in District No. 3. Mr. Buchanan will be invited to an upcoming meeting to provide a status update to the community.

Ms. Dingman also noted safety concerns within the community due to an increase in break-ins to garages and cars throughout the District and requested that safety reminders be distributed via email to the community. Ms. Dingman also inquired if there would be a November community meeting, similar to last year, where residents have an opportunity to ask questions regarding the 2019 budget.

Mr. Johnson inquired as to what action was taken during last meeting's Executive Session. Director Cernanec informed the public that no actions were taken.

Ms. Dingman asked the Board why District finances are currently limited. Ms. Dam responded that Waytt has provided \$108,000 to the District for 2018, with a contractual obligation for 2018 of only \$100,000.

Legal Items

Discussion of Appointment to Fill Board Vacancy for District No. 2

Following discussion, the Board decided schedule a special meeting to interview candidates, prior to the November 27th Board meeting. The new Board members will be appointed to the Board of Directors at the November meeting.

Discuss and Consider Appointment to Fill ACC Vacancy for the Protective Covenants and Restrictions of Littleton Village (District No. 1 to appoint)

Following discussion, District No. 1 authorized Mr. Bolsinger to interview ACC applicants and report back to the Board at the November Board meeting.

Discuss and Consider Approval of Resolution Accepting Century Courtyard (District No. 1 only)

Following discussion, upon a motion duly made by Director Hammond, seconded by Director Cox and, upon vote, unanimously carried, the Board for District No. 1 approved the Resolution Accepting the Century Courtyard Improvements, as presented.

Discuss and Consider Approval of Amendment to Hammond Site Resources Independent Contractor Agreement (District No. 1 only)

Following discussion, upon a motion duly made by Director Cox, seconded by Director Hammond and, upon vote, unanimously carried the Board for District No. 1 approved the amendment to Hammond Site Resources Independent Contractor Agreement, as presented.

Discuss Status of Acceptance of Century Concrete

This item was tabled.

Discuss Status of Acceptance of Richmond Landscaping and Concrete

This item was tabled.

Discuss Separation of District No. 2

This item was discussed at the 2019 Budget Workshop, held prior to the special meeting.

Discuss Water Invoicing Issue

Following discussion, the Board instructed District Management to send out a notification via email to notify residents when water invoices will switch to District responsibility.

Discuss Snow Removal Responsibility

Ms. Harris reviewed the snow removal responsibility map with the Board.

Other

The Board discussed current sump pump drainage issues within the District and requested that Ms. Denslow request help from the City of Littleton. Ms. Denslow will reach out the City and report back to the Board at a future meeting.

Financial Items

Review and Approval of Claims

Ms. Dam presented the claims to the Board.

Following review, upon a motion duly made by Director Hammond, seconded by Director Cox and, upon vote, unanimously carried, the Board approved the claims for District Nos. 1 & 3, as presented.

Following review, upon a motion duly made by Director Bundschu, seconded by Director Losianovich and, upon vote, unanimously carried, the Board approved the claims for District No. 2, as presented.

Other

None.

Manager Items

Discuss Trash Receptacle Options

Mr. Scheirman provided trash receptacle options to the Board.

Following discussion, the Board requested that trash receptacle sizing and pricing information be added the District website.

Community Bulletin Board Update

Mr. Scheirman provided an update on the community bulletin board to the Board, noting that shipment has been delayed to October 31st.

Other

The Board inquired as to the status of the Dog Park Restoration Project. Ms. Denslow reviewed the Dog Park Restoration Agreement with the Board.

Following review, upon a motion duly made by Director Cernanec, seconded by Director Losianovich and, upon vote, the Board approved the Dog Park Restoration Agreement with Ground Engineering, subject to final legal review.

Director Items

None.

Executive Session

Pursuant to §24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice, if necessary

Executive Session was not needed at this time.

Next Meeting

Confirm Quorum for November 27th, 2018 Special Board Meeting


The Board confirmed quorum for the November 27th, 2018 special board meeting.

Adjournment

Upon a motion duly made by Director Cox, seconded by Director Hammond and, upon vote, unanimously carried, the Board adjourned the meeting for District Nos. 1 & 3 at 6:41 p.m.

Upon a motion duly made, seconded and, upon vote unanimously carried, the Board adjourned the meeting at 7:34 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.



District Nos. 1 & 3



District No. 2